



Catholic Distance University Job Application Form

Name (First, Middle, Last) _____

Home Address (not PO Box) _____

City, State, Zip Code _____

Mailing Address (if different) _____

Phone Number: _____ Mobile: _____

Email Address: _____

Are you eligible to work in the United States? Yes _____ No _____

If you are under age 18, do you have an employment/age certificate? Yes ___ No ___

Have you been convicted of a felony within the last five years? Yes _____ No _____

If yes, please explain: _____

POSITION/AVAILABILITY

Position Applied For: _____

Desired Schedule: _____

Hours Available: from _____ to _____

What date are you available to start work? _____

How did you hear about this position? _____



Catholic Distance University EDUCATION

Name and City/State of School - Degree/Diploma - Graduation Date

Skills and Qualifications: Licenses, Skills, Training, Awards

EMPLOYMENT HISTORY

Present or Last Position

Employer: _____

Address: _____

From: _____ To: _____

Responsibilities: _____

Reason for Leaving: _____

Supervisor Name and Title: _____

Supervisor Phone: _____ Email: _____

Salary: _____



Catholic Distance University

Previous Position

Employer: _____

Address: _____

From: _____ To: _____

Responsibilities: _____

Reason for Leaving: _____

Supervisor Name and Title: _____

Supervisor Phone: _____ Email: _____

Salary: _____

May We Contact Your Present Employer? Yes _____ No _____

References

Name/Title Address Phone

I certify that information contained in this application is true and complete. I understand that false information may be grounds for not hiring me or for immediate termination of employment at any point in the future if I am hired. I authorize the verification of any or all information listed above.

Signature _____

Date _____